



**Noakhali Science and Technology University**  
**Noakhali-3814, Bangladesh**

**REQUEST FOR EXPRESSION OF INTEREST (EOI)**

Memo No: NSTU/Project (M. P.)/Service-1

Date: 16 July 2025

1	Ministry/Division	Ministry of Education
2	Agency	Noakhali Science & Technology University
3	Project Name	Feasibility Study and Preparation of Master Plan for Further Development of Noakhali Science & Technology University
4	Procuring Entity District	Noakhali, Bangladesh
5	Expression of Interest for Selection of	Local Consulting Firm for the project entitled "Feasibility Study and Preparation of Master Plan for Further Development of Noakhali Science & Technology University"
6	EOI Ref. No. and Date	Letter of MoE, DSHE No: 37.00.0000.124.14.011.22-135, Dated: 30 June 2025
7	Works Name	Selection of Consulting Firm for the Preparation of Academic and Infrastructural Master Plan including Feasibility Study, Environmental Impact Assessment (EIA), Transportation Impact Assessment (TIA), Survey, Site Analysis for further development of Noakhali Science & Technology University
8	Procurement Method	Competent and experienced firm will be selected on the basis of overall experience, technical and organizational capacity and in consideration of the financial proposal; the QCBS (Quality and Cost Based Selection) method will be followed for the selection of consulting firm.
9	Budget & Source of Funds	GOB
10	EOI Closing Date & Time	07 August 2025 up to 5.00 PM
11	Receiving of EOI Documents	Office of the Project Director, Administrative Building (Level-02), Noakhali Science & Technology University (NSTU), Noakhali-3814, Bangladesh
12	Required Qualifications and Experiences	<b>Technical Requirements</b> a) The firm must be a consultancy firm (architectural / infrastructural / academic / multidisciplinary / any related firm) with 15 years of experience in the relevant planning & design field. b) The firm's head / Director / team leader should have 15 years of experience in the field of Architectural Design / Structural Design / Academia / planning & Development / Civil & Environmental Engineering. c) The firm should have a team of architects, engineers, planners, academics, and other relevant professionals to complete the project successfully. d) The firm must have consultancy experience in preparing a master plan for at least one university/government institution. e) The firm must have consultancy experience in completing at least one nationally important government-funded project. f) The firm should have consultancy experience in nationally or internationally well-known innovative designing / planning / supervising / implementing the work(s). g) The firm must have experience in preparing an EIA for at least 01 (one) project. h) Firms having ISO Certification and national or international award winners will be given preference. <b>Financial Requirements</b> a) The applicants must have a minimum average annual turnover of 260 lac BDT for the last three years and a minimum liquid asset of 130 lac BDT as of the current date.
13	List of Necessary Documents	a) Profile of the consulting firm with detailed information and brochure b) CV of the team leader and other team members, highlighting their roles and related assignments completed c) Updated Income Tax Payment Receipt/Certificate d) Updated Trade License, TIN Certificate and VAT Registration e) Certificate of Incorporation and Bank Solvency Certificate f) Experience Certificates corresponding to those projects completed by the firm g) List of machineries/equipments related to the works h) Physical resources available (Logistic Support) of the firm i) Present workload of the firm j) Audited balance sheet for the last three years k) Organogram and staff deployment of the firm

14	<b>Brief Description of Works/Assignments</b>	See the Terms of Reference (ToR), which is available at the office of the project Director and NSTU's official website as well.
15	<b>Name of the Official Inviting EOI</b>	Engr. Md. Jamal Hossain
16	<b>Designation of the Official Inviting EOI</b>	Project Director
17	<b>Address of the Official Inviting EOI</b>	Office of the Project Director, Administrative Building (Level-02), Noakhali Science & Technology University (NSTU), Noakhali-3814, Bangladesh
18	<b>Contact Details of the Official Inviting EOI</b>	Phone: 02-334496571 (During Office Hours 9.00 AM to 5.00 PM) E-mail: dpdw@office.nstu.edu.bd

**Special Instructions:**

- Consultants will be selected in accordance with PPA-2006 and PPR-2008 and Public Procurement Procedures issued by BPPA, GOB with its latest amendment.
- Interested consultants may obtain further information at the address of the Project Director during office hours.
- Expression of Interest (EOI) must be submitted in 02 (two) sets (one original and one copy) in a sealed envelope, including a soft copy with CD/Pen drive, to the address of the Project Director within the specified date & time.
- The Procuring Entity reserves the right to reject any or all the EOIs or annul the EOI proceedings without any prior notice.
- Requirement for Joint Venture (JV) formation:
  - An applicant can be a consortium of a maximum of 03 (three) partners, collectively fulfilling the technical & financial requirements.
  - Each partner of the consortium shall meet at least one of the technical requirements and at least 25% of the financial requirements.
  - The Lead Partner of the consortium shall meet at least 40% of the financial requirements.
- The Request for Proposal (RFP) is to be issued to the short-listed consulting firms. The client will not be responsible for any costs or expenses incurred by the firm(s) in connection with the preparation or submission of the EOI.
- EOI Notice and Terms of Reference (ToR) will be available at NSTU's website ([www.nstu.edu.bd](http://www.nstu.edu.bd)).

  
 Engr. Md. Jamal Hossain  
 Project Director